

**Cape Cod Regional Transit Authority
Advisory Board Meeting
Hyannis Transportation Center
December 20, 2017**

Minutes

A meeting of the Cape Cod Regional Transit Authority Advisory Board was held on Wednesday, October 4, 2017, at 9:00 a.m., at the Hyannis Transportation Center, Hyannis, Massachusetts. The meeting was called to order at 9:10 a.m. by Bob Lawton, Vice Chairman.

Board members present were: Tom Guerino, Bourne; Roy Jones, Brewster; Bob Lawton, Yarmouth; Andy Clyburn, Barnstable; Bob Cafarelli, Harwich; Bud Dunham, Sandwich; Dorothy Voelker, Yarmouth Port; Dave Schropfer, Eastham; Frank Nichols, Orleans; Susan Moran, Falmouth; Suzanne Thomas, Wellfleet.

Others present included: Thomas Cahir, CCRTA; Kristen Boyd, CCRTA; John Kennedy, MV; Dennis Foster MV; Fred Valdivia MV; Kathleen Jensen, CCRTA; Paula George, CCRTA, Henry Swiniarski, CCRTA; Lynn Ahlgren, CCRTA; John Fuller, CCRTA; Frank Nogueira, MV; Lisa McKay, CCRTA; Scott Swiniarski, CCRTA; Linda Landry, CCRTA; Christian Souza, Plymouth & Brockton;

A 53.08% quorum was determined.

I. Reports

Cahir opened by welcoming our two new board members, Frank Nichols from Orleans and Susan Moran from Falmouth.

He then summarized the Program Preview conducted by MassDOT and reiterated their praise for the Cape Cod RTA. Cahir gave highlights of the Solar Project and the MAP Program. He updated the board on the Senior Initiative noting that we are extending Free Fare Wednesdays through 2018. He announced that Boyd would be going out to make presentations to schools throughout the Cape. From the CFO report he spoke about the Budget Preparation for FY19 and the procurement process needed to purchase 2 trolleys that will be managed by the Cape Cod RTA. He spoke of the excellent working relationship that the RTA has with MV and the quality of the staff they have led by John Kennedy. Before discussing the Grant Managers report, Cahir announced that John Fuller would be retiring soon and that he has done a wonderful job while working at the RTA. He described Landry's concern about the waste that was going on with Human Service Transportation and the reforms put in place because of the letter we sent to the Executive Office of Health and Human Services last year. Cahir explained the work Tom Chartrand put into the new video created about the services provided by the RTA.

II. Advisory Board

- Executive Committee – No report

- Audit & Finance – Bob Lawton summarized his discussion with Bruce Norling regarding the Audited Financial Statements and stated that once again there were no findings.
- Fare & Service – No report
- Rail Committee – No report

III. Minutes of October 4, 2017 Advisory Board Meeting

- Schropfer moved that the minutes be approved. Dunham seconded. Nichols and Moran and Thomas abstained. **Approved.**

IV. New Business

Schropfer stated that he has participated in several committees and boards and that there is no other organization that is so well run. The reports provided are thorough and professional.

V. Old Business

Suzanne Thomas wanted to thank Tom and staff for the work the RTA has done with the Councils on Aging

VI. Public Questions/Concerns

None

VII. Adjournment

Jones moved to adjourn, Lawton seconded, approved unanimously.

Meeting adjourned at 9:50 a.m.