**Cape Cod Regional Transit Authority**

**Advisory Board Meeting**

**Via Zoom**

**April 27, 2022 – 9:00 a.m.**

**Minutes**

A meeting of the Cape Cod Regional Transit Authority Advisory Board was held on Wednesday, April 27, 2022, at 9:00 a.m. via video conferencing. The meeting was called to order at 9:03 a.m. by Bob Lawton, Chairman.

Board members present were: George Slade, Bourne; Bob Lawton, Yarmouth; Mark Ells, Barnstable; Brenda Vazquez, Dennis; Sam Patterson, Falmouth; Peter Lombardi, Brewster; Roslyn Diamond, Eastham; Wayne Taylor, Mashpee; Judi Wilson, Orleans; Suzanne Grout Thomas, Wellfleet; Dorothy Voelker, Yarmouth Disability Commission.

Others present included: Thomas Cahir, CCRTA; Kathy Jensen, CCRTA; Leah LaCross, CCRTA; Henry Swiniarski, CCRTA; Mariela Cordero, CCRTA

A 72.96% quorum was determined.

1. **Minutes of December 15, 2021 Advisory Board Meeting**

Samuel Patterson made a motion to approve the December 15, 2021 Minutes, George Slade seconded, Roslyn Diamond abstained, Dorothy Voelker abstained, approved unanimously by roll call vote.

1. **Reports**

Tom Cahir began by discussing the Budget process and reduction due to the elimination of the Human Service Transportation (HST) program. Tom also mentioned that Bob Lawton would discuss the Executive Committee report. In addition, Tom gave an update on the Bourne Rail Trail Project, and mentioned the departure of Chris Kennedy, who moved on to explore new opportunities in New York City, and introduced Kathy Jensen as the new Mobility Manager. He highlighted the 10-Year Strategic Plan and 5-Year Capital Spending Plan. Tom then discussed the Electric Vehicle and Infrastructure Study that we are undertaking together with the Cape Cod Commission. He also mentioned the collaboration with our multimodal partners which will result in millions of new dollars into our region. He also discussed the SmartDART expansion and driver shortage which has delayed the expansion process. He went on to explain the triennial process and mentioned that Leah LaCross has been working diligently in order to provide the FTA all of the Triennial audit information requested. He then discussed our partnership with COA’s and our ongoing collaboration to improve transportation within our older adult community. He also spoke about the return of the CapeFLYER’s tenth season with hopes that the ridership would increase dramatically over the last 2 pandemic years.

Sam Patterson complimented Tom on the strategic nature of support in planning to move CCRTA towards a more environmentally mitigating operation.

1. **Advisory Board:**
* Executive/Budget Committee – Bob Lawton discussed the FY23 Budget process and the documents provided to the Advisory Board summarizing the CCRTA budget and complimented Tom and Henry for putting this together.
	+ **Peter Lombardi moved to approve CCRTA FY23 Budget as submitted, Brenda Vazquez seconded.**

**A roll call vote was taken to approve the FY23 Budget as submitted:**

* **Barnstable Yes**
* **Bourne Yes**
* **Brewster Yes**
* **Chatham Absent**
* **Dennis Yes**
* **Eastham Yes**
* **Falmouth Yes**
* **Harwich Absent**
* **Mashpee Yes**
* **Orleans Yes**
* **Provincetown Absent**
* **Sandwich Absent**
* **Truro Absent**
* **Wellfleet Yes**
* **Yarmouth Yes**
* **Yarmouth Port Yes**
* Fare and Service Committee – No report
* Rail Committee – No report.
1. **New Business -** none
2. **Old Business -** none
3. **Public Questions/Concerns – Roslyn Diamond asked about the DART service and ridership being at 1.37 passengers per hour in the past 4 months.**
4. **Adjournment**

**Brenda Vazquez moved to adjourn, Mark Ells seconded.**

Meeting adjourned at 9:37 a.m.