**Cape Cod Regional Transit Authority**

**Advisory Board Meeting**

**Via Zoom**

**September 21, 2022 – 9:00 a.m.**

**Minutes**

A meeting of the Cape Cod Regional Transit Authority Advisory Board was held on Wednesday, September 21, 2022, at 9:00 a.m. via video conferencing. The meeting was called to order at 9:02 a.m. by Bob Lawton, Chairman.

Board members present were: George Slade, Bourne; Bob Lawton, Yarmouth; Brenda Vazquez, Dennis; Sam Patterson, Falmouth; Peter Lombardi, Brewster; Wayne Taylor, Mashpee; Judi Wilson, Orleans; Suzanne Grout Thomas, Wellfleet; Darrin Tangeman; Truro, Dan Riviello, Provincetown; Dorothy Voelker, Disabled Representative.

Others present included: Thomas Cahir, CCRTA; Kathy Jensen, CCRTA; Henry Swiniarski, CCRTA; Debra Shores, CCRTA; Mariela Cordero, CCRTA

A 58.23% quorum was determined.

1. **Minutes of April 27, 2022 Advisory Board Meeting**

Wayne Taylor made a motion to approve the April 27, 2022 Minutes, Sam Patterson seconded, George Slade made a request to amend roll call taken on April 27, 2022 for Yarmouth Port, roll call amended. Approved unanimously by roll call vote.

1. **Reports**

Tom Cahir began by discussing the ransomware attack that the CCRTA experienced over Memorial Day Weekend and several weeks after. He offered a detailed report to all Board members explaining the measures taken to assure this does not happen in the future. Tom then gave a brief summer update highlighting the on-time performance and fixed route operations ending at 96% despite our driver shortage. He spoke about the upcoming expansion of SmartDART beginning with the towns of Falmouth and Sandwich and mentioned the challenges we are facing due to the labor shortage. Tom expressed how pleased he is with his staff’s performance in both his administration and operations department and emphasized that customer service experience and safety is our main focus. Tom then discussed the CapeFLYER and its ridership increase over the last year, he pointed out how we are at 65% of pre-pandemic numbers, he also pointed out how he and his staff will make marketing the CapeFLYER and the CCRTA his main priority for consumer awareness. He continued his discussion by informing the Board of personnel changes, including the promotion of Kathy Jensen to Deputy Administrator followed by Stephanie Spadoni as the Director of Research and Reporting, he introduced Debra Shores as the new Director of Grants and Mariela Cordero as his new assistant. He spoke about CCRTA’s continuing participation on the Cape Cod Climate Change Collaborative Board and mentioned the discussions we have had with the Cape Tech regarding their grant application that will be used for the development of the electric vehicle tech program. George Slade commended Tom by expressing how glad he was to see Tom’s embrace of new technology and felt proud of the accuracy of his report.

1. **Advisory Board:**
* Executive/Budget Committee – No Report
* Fare and Service Committee – No report
* Rail Committee – No report.
1. **New Business -** none
2. **Old Business -** none
3. **Public Questions/Concerns –** Judi Wilson expressed her frustration with HST and GATRA on how the way they carry out their services is affecting her clients, and offered to advocate on the issue to explain where it is falling short. Tom mentioned to Judi that an HST Task Force meeting is coming up where she could participate and voice her opinion/concern. Dorothy Voelker and Brenda Vazquez also shared the same frustration as Judi.
4. **Adjournment**

**Dorothy Voelker moved to adjourn; George Slade seconded.**

Meeting adjourned at 9:40 a.m.